

**Settlement – Fiancée / Register Civil Partnership**

No.	Type of document	check
1	Completed VAF 4	
2	One recent passport-sized photographs ( <i>Please view the @Photo Specs' for exact specifications</i> ) Please note- unsuitable photos will only delay your application.	
3	Current valid passport ( <i>showing current Thai immigration status</i> ) with a blank page to insert visa	
4	Thai identity card ( <i>photocopy</i> )	
5	Certified copy of spouse/civil partner's passport as evidence that he/she is British or is settled in the UK	
6	Evidence of any marriage plans including when/where ceremony will take place i.e. correspondence with the church/register office, booking form etc..	
7	Sponsorship letter from spouse / civil partner confirming support of application detailing relationship, contacts and intention	
8	Evidence of spouse / civil partner's current financial position in the UK, e.g. salary details, recent bank statements etc.	
9	Evidence of spouse's accommodation in UK, e.g. report from local Council, mortgage company, tenancy agreement etc.	
10	<b>If you or your spouse were married before</b> - Divorce or death certificate of your or your spouse's previous husband / wife / civil partner	
11	Evidence of relationship – photographs, personal correspondence (cards, letters, e-mails, telephone bills etc..)	
12	A certificate issued by International Organisation for Migration (IOM) confirming that the applicant is free from infectious tuberculosis (TB) Applies to all applicants aged 11 years and over	
13	All previous passports	
14	Visa fee.	
15	Any other documents in support of your application.	

**PLEASE NOTE:**

- (a) **There is no requirement for all Thai language documents to be translated.**
- (b) *An interview may be required at the Embassy or by phone*
- (c) *Application may need to be referred to the UK or other UK missions. This will inevitably cause delay in the processing time.*
- (d) *Please note that you may also be asked to provide further documentary evidence in addition to the above guidelines.*

Checked by (initials).....

Date.....

Full documents submitted Yes/No

If you choose only to provide some of the above documentation you must sign the following declaration:

I have been advised to provide the above-mentioned documents but I intend to submit my application with limited documents ticked in this checklist. I understand that failure to provide the other documents may result in the refusal of my application.

Signature:.....

Date:.....